

# MoDOT / ACEC/MO Consultant Advisory Committee



## MEETING MINUTES

Wednesday, October 5, 2023



### 1. Welcome & Introductions

#### MoDOT

Jeff Bohler (SL Design)  
Jeff Cremer (CE Design)  
John Sanders (SW Design)  
Rich Shipley (KC Construction)  
Zach Osman (I-70 Design Lead)

#### ACEC/MO

Mike DeBacker  
Buddy Desai  
Bob Gilbert  
Steve Hicks  
Chris Linneman  
Kevin Wallace  
Morgan Mundell, President

- Goal is to have a representative group of attendees discuss tough issues not addressed in Liaison Committees and find initiatives that would benefit ACEC/MoDOT.
- Going forward ACEC members of this committee will consist of:
  - i. Chair
  - ii. Chair-Elect
  - iii. Vice-Chair
  - iv. One of the Transportation Co-Chairs
  - v. Open seat to balance out the group

### 2. MoDOT Consultant On-Call 2nd Solicitation

- Out now, Due October 27<sup>th</sup>
- 2 new categories
  - Multi-Modal Planning
  - Transportation Planning
- Anyone can resubmit on all categories.
- Pass/Fail requirements related to Pre-Qual has been removed.
- Diversity is now a scored category and clarification added to the EPG.
- Will also have a supplemental call on LPA On-call, also due Oct. 27<sup>th</sup>

### 3. Consultant Pre-Qualifications

- a. Communication Improvement
  - MoDOT will try to notify 30-60 days out, but still consultant responsibility to keep current
- b. Financial Pre-Qual Improvement
- c. Overhead Rates
  - Old topic, some carry-over from PPP loan discussions

### 4. Project Scheduling

- a. Update on Scheduling System
  - Microsoft Project – every project in the STIP will use this template and be accessible
- Training District PM's now. They are inputting FY 2025 projects by December

- Power BI based for reporting and dashboards
  - MoDOT to provide 1 license per engineering firm
    - Tied to 1 person and one computer per company
  - MoDOT PM to initially create the schedule, then consultant maintains
5. Safety Clauses in Consultant Contracts
    - Situation with survey crews needing a traffic control company, and there is no way for the engineering company to include compensation for the added risk
    - How does this affect the engineering company's insurance?
    - MoDOT backing off on this a bit due to concerns from consultants and contractors
    - Brandi Baldwin is gathering info and developing a plan forward and MoDOT will share with ACEC before any changes are made.
    - STL project managers may have started requiring traffic control, so Jeff Bohler said we should continue discussing if this is an issue.
    - Field checks – ok to be outside of pavement with just PPE, ok to be where pedestrians are traditionally allowed. Outside of those areas is what could require more official traffic control measures
    - MoDOT would like this to be a standing agenda item going forward for now
  6. Consultant Key Personnel in LOI
    - skipped due to time, to be added to next agenda
  7. Scope of Services Consistency across the State
    - MoDOT has advertised for AI firm to scan previous scopes and categorize similar tasks to establish a range of hours per task
    - Could lead to standardization of consultant tasks in scopes
    - Will use this committee to vet what is determined
    - briefly discussed due to time, to be added to next agenda
  8. Consultant Fees – timeline to receive
    - skipped due to time, to be added to next agenda
  9. Timely payment of invoices
    - skipped, to be added to next agenda
  10. Staffing to address I-70 work
    - I-70 Columbia to Kingdom City - SOQ's due this past Monday – results posted today.
    - Project Director for I-70 East will be announced this week.
    - Posting for I-70 West Director closing today
    - Owner Engineer solicitations for STL and KC should be coming soon thereafter.
  11. Insurance
    - Jeff Cremer wants to hear feedback from the insurance changes they sent out
    - Trying to fix liability gaps for different types of services
    - Not official documents, does not want them circulated to membership yet
    - Morgan will have the committee that proposed the contract changes review and provide comment
  12. Discuss Initiative(s) for this Committee to Pursue
    - Lump sum contracting – Jeff Cremer wants to hear more about this

- Examples from other states
- What is the benefit?
- Don't want to continue doing things just because they have always done them
- MoDOT seeing more partnerships than before, more increased costs for admin time, meetings attendance, and other duplication of costs that they have not seen in the past.
  - Some discussion that firms handle FAR overhead differently, some include admin staff and Principals in overhead, others do not
  - Jeff would like to better understand the different approaches to FAR Overhead

### 13. Future Meetings

- Every other month. Alternate meetings between in-person and virtual.
- Possibly increase meeting times – 90 min for virtual, 2 hour for in-person